

Statute of the Field Verification and Evaluation Panels

Article 1

Introductory provisions

1. The Field Verification and Evaluation Panels (hereinafter only “FVEP”) are established by the Council for Research, Development and Innovation (hereinafter only “Council”) as its specialist and advisory bodies according to § 35 par. 7 of the Act No. 130/2002 Coll., on the Support of Research and Development from Public Funds and on the Amendment to Some Related Acts (the Act on the Support of Research and Development)
2. The Field Verification and Evaluation Panels evaluate and verify select types of publication results (within the support of the sub-pillar I. of the Methodology for Evaluation of Results of Research Organizations and Finished Programmes (valid for years 2013 - 2015), approved by the Government Resolution of 19th June 2013 No. 475 and No. 250 of 16th April 2014 respectively (hereinafter only “Methodology”).
3. The subject of a peer review pursuant to article 2 is an article in a reviewed specialist periodical, specialist book, and chapter in specialist book results (hereinafter only J_{rec} , B, C).
4. One panel shall be established for each field group, for which the J_{rec} , B, C result evaluation is relevant (see Methodology).
5. The FVEP shall act according to its Statute and Rules of Procedure. The Statute and Rules of Procedure of the FVEP or their amendments shall be approved by the Council.

Article 2

Competences of the FVEP

Evaluation shall be done according to the following principles

1. Each result shall be evaluated by no less than two FVEP members.
2. The allocation of results to evaluators shall be done by the presiding person after a discussion with the FVEP members.
3. Each evaluator awards the result with an integer number on the scale of 0-3.
4. A 0 evaluation equals a proposal for rejection; evaluation of 1-3 reflects the increasing quality.

5. A result, which receives a 0 evaluation from both evaluators, shall be put on a list of results suggested for rejection and awarding of negative points (i.e. 40 (20) points in case of a B and C result type and 4 points for J_{rec} result type).
6. For results that receive a 0 evaluation from only one evaluator and for those where the evaluation differs by more than one grade the presiding person appoints a third evaluator. Evaluation is carried out independently by each evaluator who should be aware of results of other evaluators.
7. If two of the three evaluators agree on a 0 evaluation, the result shall be put on a list of results suggested for rejection and awarding of negative points (see point 6).
8. In other cases the two higher evaluations shall be used.
9. The procedure for awarding points to individual results shall be set by the valid Methodology for Evaluation of Results of Research Organizations and Finished Programmes.
10. The process of evaluation of J_{rec} results shall be identical; however they receive only numbers 1 and 0.
11. The justification for the Panel's evaluation and the Panel's composition shall be made public. The names of the specific evaluators shall not be made public.
12. No evaluator may evaluate results of which he is either one of the authors or where there is another conflict of interests.

Article 3

Administration of FVEP

1. FVEP work independently.
2. The activities of the FVEP are directed by its Chair, who is appointed and removed by the Council Chair upon the Council's proposal.
3. The FVEP Chair is responsible to the Council for the FVEP's activities, acts in its name, presides over its meetings and approves the meeting records.
4. The FVEP Chair is deputized by the Vice-Chair, whom the Panel elects from its members.
5. The Vice-Chair may be removed upon the proposal of the FVEP members.

6. Upon the Chair's proposal the Panel may elect other board members. Each board member coordinates the activities of the Panel in a given field according to the RIV code list.

Article 4

FVEP members

1. Each FVEP shall have no less than an integer of 1/20 of the evaluated B-type results in the previous year in the given field group; however not less than 5.
2. Candidates for FVEP membership shall be proposed by research organizations and then discussed by the Result Evaluation Commission (KHV) in cooperation with the Council's expert and advisory bodies. The proposals are presented to the Council according to the field competence.
3. The FVEP members shall be appointed and removed by the Council Chair upon the Council's proposal.
4. The term of office of the FVEP member is identical to the period of validity of the Methodology; however not longer than four years. An FVEP member may be appointed to an FVEP for no more than two consecutive terms of office.
5. The FVEP Membership shall be terminated upon the expiration of the term of office, withdrawal from office, removal from office or death of a member.
6. The FVEP membership is incompatible with concurrent membership in:
 - a) Statutory bodies of research organizations
 - b) Result Evaluation Commission (KHV)
 - c) Panels or other bodies of the Grant Agency of the Czech Republic and the Technology Agency of the Czech Republic.
7. The FVEP members cannot be deputized. The FVEP members are obliged to attend the FVEP meetings and actively participate in its activities.
8. If one of the members does not duly perform his function, the Chair of the given FVEP may propose that the Council remove this FVEP member and appoint a new FVEP member based on a proposal by KHV.
9. The FVEP members are obliged to keep confidential all information about discussed materials presented to the Council until their approval and publication; however this does not prevent expert consultations regarding the discussed materials.

10. The list of FVEP members shall be published at the webpage www.vyzkum.cz.

Article 5

FVEP meetings

1. The FVEP meetings are subject to the Rules of Procedure of the FVEP.
2. The meetings take place from June till October. The dates of the meetings shall be proposed by the FVEP Chair after being discussed by the members of the given FVEP. The place for the FVEP's evaluation activities is the National Library.

Article 6

Costs for Activities and Remuneration

1. Costs of the FVEP activities, including remuneration for their members, are covered from the expenditures on research, experimental development and innovation from the budget chapter of the Office of the Government of the Czech Republic.
2. FVEP members are entitled to remuneration for performing this function. The amount shall be set by the Council.

Article 7

Concluding Provisions

1. This Statute comes into effect on the day of its signing by the Council Chair.
2. Amendments of this Statute shall be approved by the Council.
3. This Statute shall be made available to the public on the webpage www.vyzkum.cz and on the premises of the Office of the Government. The version displayed on the website is always the full wording of the valid Statute.

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